

**Fairfax County Park Authority
Board Meeting
February 9, 2005**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman²
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.²
Glenda M. Blake¹
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

¹Left at 7:40 p.m.

²Board Members Absent

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Barbara Gorski, Administrative Assistant

Bob Brennan
Brian Daly
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Seema Ajrawat
Mike Baird
Brian Daly
Kirk Holley
Mark Holsteen
John Lehman
Eddie Nutter
John Pitts
Kay Rutledge
Charles Smith
Sue Tibbetts
Ted Zavora

Guests: Bruce McLeod, Chairman, Fairfax County Park Foundation, Inc.
Jennifer Sterling, Member of the Park Foundation Board
Dan and Julie Clemente, Co-Chairs of the Friends of CLEMYJONTRI Park
Ed and Cathy Nenstiel

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Since there were no changes, Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no**

objections from the Park Authority Board.

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring Glenda M. Blake for Service on the Park Authority Board (with Presentation)

Mr. Vajda **MOVED** the Park Authority Board approve the resolution for Ms. Glenda M. Blake in honor of her accomplishments; **SECONDED** by Mr Feng and **APPROVED** with Ms. Malone and Mr. Batten being absent.

NOTE: Ms. Blake left the board meeting immediately after the presentation.

PRESENTATION:

Mr. Strickland read and presented the Resolution to Ms. Blake. On behalf of the Park Authority Board, Mr. Strickland thanked Ms. Blake for her accomplishments as the Hunter Mill District Representative on the Park Authority Board. Ms. Blake thanked the Park Authority Board and staff for their help and cooperation.

There was no discussion on this item.

ADMIN- 2 Approval – Resolution Honoring Edward Nenstiel, Jr. upon His Retirement (with Presentation)

Mr. Vajda **MOVED** the Park Authority Board approve the resolution for Mr. Edward Nenstiel upon his departure from the Park Authority; **SECONDED** by Mr. McCutcheon and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

PRESENTATION:

Mr. Strickland read and presented the Resolution to Mr. Nenstiel. On behalf of the Park Authority Board, Mr. Strickland thanked Mr. Nenstiel for his accomplishments during his career with the Park Authority, and wished him well during his retirement. Mr. Nenstiel thanked the Park Authority Board.

There was no discussion on this item.

ADMIN-3 Resolution Honoring Dane Hannum as the 2004 Recipient of the Donald F. Early Award

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Mr. Vajda **MOVED** the Park Authority Board approve the resolution for Mr. Dane Hannum in honor of his accomplishments; **SECONDED** by Mr. Feng and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

PRESENTATION:

Mr. Strickland read and presented the Resolution to Mr. Hannum. On behalf of the Park Authority Board, Mr. Strickland thanked Mr. Hannum for his beekeeping program, classes, and work at E.C. Lawrence Park and Walney Visitor Center. Mr. Hannum thanked the Park Authority Board.

There was no discussion on this item.

ADMIN-4 Approval – Request for Land Dedication for RZ/FDP 2003-PR-022, Metro West (Fairlee) Adjacent to East Blake Lane Park

This item was reviewed by the Planning and Development Committee on February 2, 2005, and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the following summary comments regarding RZ/FDP 2003-PR-022, Metro West (Fairlee):

- The proposed tree-save area adjacent to East Blake Lane Park (approximately 1.4 acres) should be dedicated to the Park Authority as an addition to the park (Attachment 2). The applicant should construct facilities there including a trail from the proposed public-use building through the park addition to the Fairfax Connector trail, a handicap-accessible picnic shelter with grill, tables, and amenities. The applicant should redesign the area east of the park addition (currently shown as an unbroken row of parking) to provide an appropriate park entrance to include a park name sign, site information kiosk and a landscaped trailhead. In addition, the applicant should dedicate (either onsite or offsite) at least five acres of usable land for active recreation (playing fields/diamonds).
- The development needs to provide significant park and recreational opportunities on site for the residents. The 5,227 residents generated by this development result in the need for tens of acres of active recreation and passive area parkland as well as numerous facilities. The development should be redesigned to accommodate sufficient park and recreational areas and facilities.
- The applicant should provide a public building that includes recreational facilities (preferably at least two indoor multi-use courts, two racquetball courts, and locker rooms) as part of this development. The facility should be operated by an appropriate public agency such as the Community and Recreational Services.

- The applicant should provide \$1,385,155 (in addition to any unused \$955 funds if they exist) to the Park Authority for recreational facility development at one or more of our sites located within the service area of this development.

The MOTION was **SECONDED** by Mr. McCutcheon and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

ADMIN-5 Adoption of Minutes – January 26, 2005, Park Authority Board Meeting

Mr. McCutcheon **MOVED** the Park Authority Board approve the minutes of the November 10, 2004, Park Authority Board meeting **SECONDED** by Mrs. Shapiro and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

PRESENTATION

P-1 FY 2004 Annual Report of the Fairfax County Park Foundation, Inc.

Mr. Brennan introduced Bruce McLeod, Chairman of the Fairfax County Park Foundation, Jennifer Sterling, Member of the Park Foundation, and Dan and Julie Clemente, Co-Chairs of the Friends for CLEMYJONTRI Park. Mr. McLeod made the presentation.

Mr. McLeod presented the Foundations annual report to the Park Authority Board, and noted that the annual report was once again prepared by Jennifer Sterling's firm, Hinge.

The Foundation exceeded its fundraising goal for CLEMYJONTRI Park during FY 2004. With a goal of \$500,000, the Foundation Board was able to raise \$610,000 from 375 different donors. Mr. McLeod personally thanked Dan and Julie Clemente for all their efforts, the Park Foundation Board, the Park Authority Board, Former Foundation Executive Director Jean White, and the Park Authority staff for making this a team effort. He also thanked former Supervisor Stu Mendelsohn and his staff, who took this on as a personal project.

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The Foundation will launch a number of new and exiting projects in FY 2005. In addition to the fundraising activities, the Foundation will continue to support the fundraising efforts of the Friends of Clemyjontri and the Open Space Land Preservation Fund.

Foundation Board Members Bruce McLeod, Jennifer Sterling, and the Clementes presented the Park Authority Board with a check in the amount of \$160,000 for Clemyjontri Park and a check in the amount of \$30,000 to preserve and protect open space in Fairfax County.

Mr. Strickland thanked Mr. McLeod and the Foundation Members adding that they had set a standard of excellence.

ACTION ITEMS

A-1 Mastenbrook Volunteer Matching Fund Grant Program Request – Pine Spring Civic Association – Pine Spring Park

This item was reviewed by the Planning and Development Committee on February 2, 2005 and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the Pine Spring Civic Association in the amount of \$2,500 for the third phase of the Shade Garden at Pine Spring Park; **SECONDED** by Mrs. Shapiro and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

A-2 Scope Approval – RECenter Improvements at South Run District Park

This item was reviewed by the Planning and Development Committee on February 2, 2005 and approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the project scope to design and construct maintenance improvements to the HVAC system and roof structure at South Run RECenter; **SECONDED** by Mr. Vajda and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

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A-3 Scope Approval – RECenter Improvements at George Washington Park

This item was reviewed by the Planning and Development Committee on February 2, 2005 and approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the project scope to design and construct maintenance improvements to the HVAC system and roof structure at George Washington RECenter; **SECONDED** by Mr. Feng and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

A-4 Scope Approval – Athletic Field(s) at Wolf Trap Fire Station Site

This item was reviewed by the Planning and Development Committee on February 2, 2005 and approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve the project scope to design and construct rectangular athletic field(s) at the Wolf Trap Fire Station site; **SECONDED** by Mr. Vajda and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

A-5 Contract Award – Athletic Field Lighting at Arrowhead Park and Colin Powell Elementary School

This item was reviewed by the Planning and Development Committee on February 2, 2005 and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a contract award in the amount of \$280,250 for installation of the athletic field lighting at Arrowhead Park and Colin Powell Elementary School. In addition, Mr. Vajda recommended reserving \$56,050 or twenty (20) percent of the contract award for contract contingency, \$16,815 or six (6) percent of the contract award for administrative costs for a total cost of \$353,115; **SECONDED** by Mr. Strickland and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

A-6 Approval – Extension of Open End Contracts for Cultural Landscape Report Services

This item was reviewed by the Resource Management Committee on January 26, 2005 and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve a one year extension to the open end contract with John Milner Associates, Inc. and the addition of \$200,000 to the not-to-exceed contract amount of John Milner Associates, Inc. for cultural landscape report services; **SECONDED** by Mr. McCutcheon and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

There was no discussion on this item.

INFORMATION ITEM

I-1 Prescribed Meadow Burn at Sully Woodlands

The board reviewed the item regarding Prescribed Meadow Burn at Sully Woodlands. No action was necessary. There was no discussion on this item.

I-2 Cultural Resource Management Plan Development

This item was reviewed by the Resource Management Committee on January 26, 2005 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Cultural Resource Management Plan Development. No action was necessary. There was no discussion on this item.

I-3 Project Approval – Stream Restoration Measures for Park Authority Property, MWAA Stream Restoration Project

This item was reviewed by the Planning and Development Committee on February 2, 2005 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Project Approval – Stream Restoration Measures for Park Authority Property, MWAA Stream Restoration Project. No action was necessary. There was no discussion on this item.

CHAIRMAN'S MATTERS

- **Park Authority's Fee Proposal**

Mr. Strickland reported that at its meeting on February 7, 2005, the Board of Supervisors directed the Park Authority Board to extend its public comment period on its proposed fee increases to at least February 28, 2005.

Mr. Strickland asked the Park Authority Board Members to approve extending the public comment period to February 28, 2005. **There were no objections from the Park Authority Board.** Mr. Kane will notify the Board of Supervisors of the Park Authority Board's decision to extend the public comment period.

Mr. Strickland noted that Board Member Batten and Deputy Director White were attending a meeting in Lee District with Supervisor Kauffman to discuss the fee proposal with a group of seniors.

Mr. Strickland thanked Mr. Kane and his staff for responding quickly to a request by Chairman Connolly at the February 7 Board of Supervisors meeting for more information regarding the rationale for the decrease in the senior discount.

Ms. Kohler commended staff for a very well written memo.

Park Authority staff is going to brief the Commission on Aging on February 16 regarding the reduction in the senior discount.

- **Standing Committees**

Mr. Strickland distributed an updated copy of the Standing Park Authority Board Committee assignments and noted that at the January 26, 2005 Park Authority Board meeting Mrs. Shapiro indicated that the bylaws state that Standing Committees were to be made up of not more than seven members. Mr. Strickland affirmed that the bylaws may be amended or repealed by vote of the majority of the Park Authority Board Members after all members of the Authority have been notified in writing of the proposed changes at least ten days before the meeting at which the changes are considered.

In order to be sure that the Park Authority Board is following appropriate guidelines and processes in its decision making at the committee level, Mr. Strickland indicated that he is going to ask Mr. Batten, Chairman of the Administration and Management committee, to make a suggestion as to whether the Park Authority Board should stand with seven members on Standing Committees, or whether the bylaws should be amended.

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Mr. Strickland noted that the only Standing Committee to have more than seven members was the Resource Management Committee; Mr. Fay volunteered to be removed from the Resource Management Committee, requiring no action with regard to the bylaws at this time.

Mr. Glasgow and Ms. Kohler asked that the Standing Committee assignments be changed to accommodate their requests.

- **Planning Commission's Public Hearing**

Mr. Strickland reported that the Planning Commission will hold public hearings on land use applications on February 24 at 8:15 p.m. and will in turn make recommendations to the Board of Supervisors on land use policies and procedures. Mr. Strickland asked Mr. Glasgow if he and/or Mr. Batten would speak on behalf of the Park Authority concerning the Park Policy Plan under consideration.

Mr. Kane noted that staff is drafting comments as testimony for the public hearing.

DIRECTOR'S MATTERS

- **Comprehensive Plan Park Policy Plan**

Mr. Kane distributed a package to each Board Member containing the staff report regarding the Park Policy Plan amendment. In turn each Board Member was asked to sign the cover letter and transmit the package to their respective Supervisors.

Mrs. Shapiro asked that a summary page be added to the package before transmittal. **There were no objections from the Park Authority Board.**

- **Countywide Length of Service Recognition**

Mr. Kane reported that more than 1,550 merit county employees have reached service milestones in 2004. These employees will be recognized by the Chairman of the Board of Supervisors and the County Executive on Friday, March 11 at 8:30 a.m. in the Board of Supervisors' Auditorium. The names of the Park Authority employees being honored were noted in a memo distributed to the Park Authority Board Members in their mail packets.

Twenty-five Park Authority employees have served the county for 20+ years. Of these, four have 30 years of service, ten have 25 years of service and eleven have 20 years of service. A complete list of merit employees being honored for their length of service can be found on the info web at: <http://infoweb.fairfaxcounty.gov/courier/2005/los.pdf>

Mr. Kane congratulated all of these dedicated Park Authority employees.

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- **Hunter Tracts Note**

Mr. Kane reported that the Park Authority received notice from Len Wales, County Debt Manager, that on Monday, February 7, 2005 the County transferred \$6,991,837.13 to the Park Authority. This amount represents the principal amount and interest of Fairfax County Park Authority Subordinated Park Facilities Revenue Note (the Hunter Tracts Note). The Note is now settled.

- **Internet Program Registration**

Mr. Kane stated that at approximately 9:00 a.m. on Tuesday, February 15, 2005 the first day of class registration, the "online" (internet) option of our program registration system became inoperable. The interruption continued until 4:30 p.m. the same day. The first day of program registration is typically the largest volume day of the year for internet registration. Information regarding the interruption was immediately placed on our web site and registrants were directed to our phone and IVR registration processes. Numerous phone calls were received during the inoperable period.

Throughout the day, Park Authority staff worked with the County Department of Information Technology and our vendor, Beta Data, to resolve the problem. At this time, the system continues to operate normally. The cause of the malfunction is unknown and an investigation continues.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS FOR THE RECORD

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone was absent.

- **Frank S. Vajda**

Mr. Vajda thanked Mr. and Mrs. Feng and the Feng children for the dumplings they brought in celebration of the Chinese New Year – the year of the Rooster.

- **Gilbert S. McCutcheon**

Mr. McCutcheon reported that there was a possibility that Supervisor Hyland was to receive a deed for the Berman-German tract from the Army; however, the information was not

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confirmed.

- **Kenneth G. Feng**
Mr. Feng wished everyone a Happy Chinese New Year.
- **Winifred S. Shapiro**
Mrs. Shapiro had no board matters.
- **Kevin J. Fay**
Mr. Fay also thanked Mr. and Mrs. Feng and their children for the treats.

Mr. Fay reported having seen press reports regarding McLean Day and a request for an assessment process. A committee has been named to begin this process and he had asked them to ensure that the Park Authority's staff is included in their deliberations.
- **Edward R. Batten, Sr.**
Mr. Batten was absent.
- **Georgette Kohler**
Ms. Kohler thanked the Feng Family for the dumplings.

Ms. Kohler reported that she is going to be meeting with members of the Centreville Dogs on March 22 at 7:00 p.m. in Supervisor Frey's office. She noted that she will need to continue discussions with Brian Daly and other staff members prior to that meeting.
- **George E. Lovelace**
Mr. Lovelace announced that he has been working in conjunction with staff on the Jamestown 2007 effort. Staff will attend the February 22 meeting to help him present the information to the committee. The committee should be very pleased with the information that staff has put together. Staff has done a tremendous amount of work for this project.
- **Glenda M. Blake**
Ms. Blake was absent.
- **Harrison A. Glasgow**
Mr. Glasgow revealed that he had been questioned by the attendees of the Mount Vernon Town Meeting and the rescheduled Lee District Open House about the reduction of the senior discount.
- **There were no other BOARD MATTERS reported.**

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CLOSED SESSION

At 8:35 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)

The MOTION was **SECONDED** by Mrs. Shapiro and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

- Update on the FY 2004 – 2005 Land Acquisition Work Plan (Countywide)

Land Acquisition Matters were discussed

At 8:55 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Glasgow and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mrs. Shapiro and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being absent.

ACTIONS FROM CLOSED SESSION

C-1. Update on FY 2005 -2006 Land Acquisition Work Plan

There was no action on this item.

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ADJOURNMENT

At 9:00 p.m. Mr. Lovelace **MOVED** that the Park Authority Board meeting be adjourned;
SECONDED by Ms. Kohler and **APPROVED** with Ms. Blake, Ms. Malone and Mr. Batten being
absent.

Minutes Approved at Meeting
on March 9, 2005

Frank S. Vajda
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

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